

Chapter 25, HISTORIC PRESERVATION COMMISSION

GENERAL REFERENCES

Zoning -- See Ch. 165.

§ 25-1. Creation; membership; terms; vacancies.

- (a) *Creation.* The County's Historic Preservation Commission is hereby continued, subject to the remaining provisions of this Chapter.
- (b) *Membership*
 - (1) Membership of the Commission shall consist of [five] citizens appointed by the Board of Supervisors. Each member shall have knowledge or interest in the areas of local history, architecture or historical preservation.
 - (2) All terms of office shall be for three years, provided that all members of the Commission shall serve at the pleasure of the Board of Supervisors. Members may succeed themselves.
 - (3) The Board of Supervisors may designate county staff, personnel, citizens and others to serve as *ex officio* members of the Commission.
 - (4) Vacancies in office shall be filled in the same manner as original appointments, and the appointee shall hold office for the remainder of the unexpired term.
- (c) *Compensation.* All members of the Commission shall serve without compensation.

§ 25-2. Officers. The officers of the Commission shall be a Chairperson, Vice Chairperson and Secretary, selected from the regular membership by majority vote of the entire regular membership. Officers shall serve for terms of one (1) year or until their successors are regularly elected and take office. The Chairperson shall preside over the Commission and shall have the right to vote. The Vice Chairperson shall, in the case of absence or disability of the Chairperson, perform the duties of the Chairperson. The Secretary shall keep a record of all deliberations and actions, which shall be open to public inspection during regular office hours.

§ 25-3. Meetings.

- (a) The Commission shall hold quarterly meetings and shall also meet upon the call of the Chairperson. The Commission shall also meet whenever action is required under Chapter [x] of this Code. The time, place and manner of notice for meetings shall be fixed by rules of the Commission.
- (b) Meetings of the Commission shall be subject to the Virginia Freedom of Information Act.

§ 25-4. Quorum; voting.

A majority of the Commission shall constitute a quorum for the transaction of business, and each member of the Commission shall have one vote.

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§ 25-5. Rules of procedure.

The Commission shall adopt its own rules of procedure and bylaws, but in the absence thereof, the Commission shall operate under Robert's Rules of Order, Newly Revised, 10th Edition, to the extent that such publication is not inconsistent with governing law.

§ 25-6. Powers and duties.

- (a) The Commission shall consider applications arising under Chapter [x] of this Code, including without limitation, requests to raze, demolish, or move structures or landmarks within historic districts.
- (b) The Commission may, subject to budgetary allocations and specific direction from the Board of Supervisors.
 - (1) Maintain the County survey of historic landmarks and historically significant areas, buildings, and structures.
 - (2) Review and investigate any building, structure or other physical object in the county which is under consideration as a historic landmark.
 - (3) Recommend to the Board of Supervisors the creation of a historic district containing a historic structure or historic area.
 - (4) Institute and support such programs and projects as will help make the citizens of the county and its visitors aware of its origin, development, and historic significance.
 - (5) Enlist citizen participation and support in continuing programs designed to recognize and memorialize the history of the county.
 - (6) Perform such other duties relating to county history and historic landmarks as the Board of Supervisors requires.
 - (7) Develop such forms and suggest the adoption of such rules and regulations as are necessary or appropriate to accomplish the purposes of the historic preservation policy of the county.
 - (8) Have such other powers and duties as are necessary and proper hereunder for the discharge of its powers and duties, pursuant to and within the limits prescribed by applicable law.